

CHAPTER THREE

WHAT ARE THE NEXT BASELINE/MONITORING STEPS FOR CARE?

1. ESTABLISH IDENTIFICATION NUMBERS FOR VILLAGES/HOUSEHOLDS

Prepare a computerized list of households in the project using the baseline survey questionnaires as the source of household names. First, assign each village a two-digit number, from 01 through the total number of villages. Then, assign an additional two digit number, from 01 through the total number of households to each household within each given village. Thus each household would have a four digit identification number, the first two being the village number and the second two the household number within that village. Enter these codes on the baseline survey questionnaires. Enter the codes and the last name of the household in a Dbase3+ file in the computer.

2. PREPARE A MANUAL FOR THE BASELINE SURVEY

CARE staff who have knowledge of the details of the baseline survey questionnaire should indicate in writing the specific criteria or other qualifying factors related to each survey question. (See BASELINE chapter regarding survey manuals.)

3. COMPLETE THE CARE BASELINE SURVEY REPORT

Using the baseline manual, code remaining baseline data into the computer, including individual household codes. Print the data and check it against the questionnaires, making corrections as necessary. Prepare baseline tables.

4. ESTABLISH MONITORING CRITERIA

Review the monitoring categories in this paper. Delete, add and modify these categories as appropriate. Prepare monitoring tables using baseline data then review those tables to insure that they in fact reflect reality in the CARE project area. Modify monitoring criteria again as necessary.

5. ESTABLISH RANKING LEVELS FOR VILLAGE LEADERS/GROUPS

CARE personnel, using personal knowledge, rank order project villages for leadership ability and strength of village groups according to agreed upon qualitative criteria. Add this to the quantitative monitoring criteria.

6. DETERMINE DATA NEEDS FOR SELECTING NEW VILLAGES TO PHASE IN

Using the "begin at the end" approach, determine what data is needed to determine whether a village should be added to the CARE project. First, decide on key questions to ask about a prospective new village. Then develop tables to show data which answers those questions. Finally, prepare the questionnaire and manual to obtain that data.

One parting thought regarding monitoring and rural development comes from David Werner and Bill Bower's handbook, *Helping Health Workers Learn*:

Go in search of your people:
Love them;
Learn from them;
Plan with them;
Serve them;
Begin with what they have;
Build on what they know.

But the best leaders
when their task is accomplished,
their work is done,
the people all remark:
"We have done it Ourselves."